

TARC Board Meeting September 16, 2019

Present were:

President John Satterfield KK4JS	Ron K4TCP
Vice President Jan Kauser KX4MI	Van N4VGE
Treasurer Jim Self KM4PW	Linda KM4WBM
Secretary Mike Edwards KJ4TAC	Dave AE4ZR

Meeting started at 2050 by John.

The annual financial audit was discussed. It is tentatively scheduled to be held during the next membership meeting October 21<sup>st</sup>. It can be conducted earlier if the committee members can get together before then.

Bank account signatories. John, Jan, and Jim are the only persons to be able to sign the club checks. They will coordinate with the bank to get this done. All other names will be removed from the authorization list. The Club Secretary will provide a letter of authorization and supporting documents to be presented to the bank. John and Jim will be the only holders of the bank account debit cards. All other cards will be turned in/destroyed. It was discussed that the QSL Manager may need a debit card for expenses. It was determined that the invoices for items ordered could be forwarded to John or Jim and they could use their cards for payment.

While at the bank, John, Jan, or Jim will ask about the availability and cost of a safe deposit box for secure storage of important club documents.

The Secretary was given permission to go through all of the old records and purge all on financial records and those necessary for the continued operation of the club.

Ron was given permission to order the Ham of the Year and Johnny on the Spot(s) awards from Palmetto.

There was a discussion about ad hoc committees. Several suggested were already in the bylaws by other names. One committee was to be revived; the Sunshine Committee. This will function in the manner discussed by John in contacting members who have not been active for a while and make sure they are alright. Additionally, the committee could/would send out get well and condolence cards as needed.

A Bylaws Review Committee was formed with members being John, Jim, Jan and Mike. This committee is tasked with reviewing the current bylaws and proposing changes to bring them up-to-date. The last revision of the bylaws was 2015-16. Any proposed

changes will be presented to the membership via email and posted on the club web site. The membership will then vote on the changes during the January 20, 2020 membership meeting (tentatively).

The club roster sign in will be made available at the entrance to the meeting place. This will allow the members to sign in as they arrive. This will minimize missing any members attending the meetings.

The meeting was adjourned at 2200.