

## TARC Board Meeting October 7, 2019

Present were:

President John Satterfield KK4JS	Ron K4TCP
Vice President Jan Kauser KX4MI	Van N4VGE
Treasurer Jim Self KM4PW	Linda KM4WBM
Secretary Mike Edwards KJ4TAC	Dave AE4ZR

Meeting started at 1830 by John.

The annual financial audit was conducted during the Board meeting.

Ron K4TCP gave a report on the membership status. Approximately 25% of the membership has paid their dues. Ron also gave a rough breakdown of the Ham licenses held by the members – 40% Extra, 30% General and 17% Tech.

Bryce K4LXF reported that one of the repeaters had an issue during the past week. He believed it was due to the propagation conditions because the problem was short lived. Rick V. gave a status report on the SCHEART repeaters. One had issues that are being addressed.

Larry K4LHG reported there were no new QSL requests. He also said that he was working on submitting the report for the recent Little David event.

Jan KX4MI reported that the Little David event was a success. There was a good turnout of members to work the radios. Jan estimated that there were 75 contacts made during the event. One contact was made from a ham in Peru. Good Job everyone. Jan recommended that TARC present a certificate to the Park recognizing their support of this event.

Van N4VGE reported that Jim KW4PW would be presenting the next meeting program with the topic of Antennas. A survey will be conducted at the next meeting to determine topics for next year's programs.

Ron K4TCP reported that the TARC WEB site email addresses are available for use as needed. He is going to set up email addresses for the QSL requests. This will allow the QSL Manager/Committee to directly receive any QSL requests sent to TARC.

## Old Business

Dave AE4ZR reported there will be no SCPOTA this month due to several other event conflicts. TARC will set up at Biggin Creek in Moncks Corner to support the Boy Scouts on 19 October, 2019. TARC HAMS will act as QSL requesters for the Scout ham stations.

Jan KX4MI reported the Christmas party was fast approaching. He said he needed RSVP's by the November 20, 2019 Membership meeting so he could furnish Gilligan's with the number of attendees. Any attendee with special dietary needs should also give these to Jan so he can check to see if the restaurant can fill them. TARC will cover the added expense.

The annual Financial Audit was completed with No issues noted and all funds accounted for. Several administrative issues were noted and addressed.

Bank Account Signatory change was scheduled for Tuesday October 8, 2019. John, Jan, Jim and Mike will meet at the bank to complete the process. Mike will provide the required documents to the Bank for their records.

John KK4JS, Jim KM4PW, Ron K4TCP, and Mike KJ4TAC were appointed as members of the Bylaws and Constitution Committee. They are accepting recommendations for changes in the TARC By-Laws and Policies and Procedures.

Purging of Old records. Mike KJ4TAC presented the Board with a handout of recommended retention requirements for TARC. The Secretary and Treasurer were authorized to remove any old and unneeded files. Any questions would be addressed by the entire Board.

Ham of the Year and Johnny on the Spot Awards. Ron K4TCP is in charge of obtaining and presenting the awards at the Christmas Party.

John KK4JS discussed the purpose behind the Mentorship Program. Linda KM4WBM proposed asking TARC members if they would like to become a Mentor and their preferred subject matter. It was also brought up that the mentoring program could be put on the TARC website so questions could be directed to the appropriate mentor. A suggested name for this Forum was "Ask Elmer".

Contacting Absent HAMS. This will be addressed at the next Membership meeting by John.

Ron K4TCP is still looking for instructors for the Technician training class and for follow-up classes. The Lesson Plan/Training materials will be provided to the instructors. Classes are planned to start at the first of next year, possibly January 2020.

An inventory of the TARC trailer was conducted while at the Little David event. The inventory has been presented to the Board for review.

#### New Business

A property Committee needs to be selected. Larry K4LHG is looking in to a storage location for the trailer at a local Fire Station (new Cane Bay FD). The committee will be responsible for the club property.

Ron K4TCP brought up that the Club computer's software was out of date and no updates were available. He recommended purchasing new software. The estimated cost of the software was \$280. The Board discussed the need for new software. Because of the cost, this matter must go before the General Membership for discussion and approval. During this discussion, Van brought up the use of the club computers by club members. No action was taken on this issue.

Ron K4TCP brought up the method of welcoming new members and getting their nametags. He said he has put together a Welcome Package to be presented to the new member. This package will include the Member's TARC name badge, Local repeater lists, Band Plans, and other HAM and ARRL information packets.

The meeting was adjourned at 1945